

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

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February 24, 2004

**FROM: BARBARA HALSEY, DIRECTOR
JOBS AND EMPLOYMENT SERVICES DEPARTMENT**

**SUBJECT: AMENDMENT NO 1 TO MASTER AGREEMENT #03-1262 WITH WORKFORCE
INVESTMENT ACT ELIGIBLE TRAINING PROVIDERS**

RECOMMENDATION: Approve Amendment No. 1 to Master Agreement # 03-1262 to the individual agreements with the following six (6) Workforce Investment Act (WIA) Eligible Training Providers (ETP), to increase the total compensation amount by \$50,000 to a not to exceed amount of \$75,000.

ELIGIBLE TRAINING PROVIDERS

CONTRACT NO

Advanced School of Trucking	- 03WA2F
Chaffey Community College	- 03WA30
Net 10 Technologies, Inc.	- 03WA7C
Security Officers Training Academy	- 03WA47
United States Truck Driving School	- 03WA3N
Universal Nursing Systems	- 03WA1S

BACKGROUND INFORMATION: On November 12, 2003 the Board of Supervisors approved a master agreement with forty (40) vendors certified by the State and approved as providers on the County Eligible Training Provider List (ETPL). San Bernardino County Local Workforce Investment Board (LWIB) is mandated under the Workforce Investment Act (WIA) of 1998 to provide vocational training activities to eligible participants through an Individual Training Account Process. The ETPL is used during each fiscal year for referral of WIA participants under an Individual Training Accounts Program. Employment Resource Center staffs initiate referrals, which establish an Individual Training Account (ITA) for the participant and sets up a benchmark payment process for vendor payments up to \$25,000. The ETPs considered in this Board Item have received referrals that are projected to exceed the \$25,000 limit; therefore, this amendment is required to increase the amount for each of the identified Providers to an amount not to exceed \$75,000. The aggregate total amount for the training services remains at \$1.5 million as previously approved by the Board.

Approval of these amendments will allow the Jobs and Employment Services Department to continue to adhere to a WIA mandated customer-focused system that allows customers to choose a training service and be in compliance with County Ordinance 14.0113.

Record of Action of the Board of Supervisors

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REVIEW AND APPROVAL BY OTHERS: The amendment was reviewed and approved as to form by Deputy County Counsel Regina A. Coleman (387.3266) on February 5, 2004. This item was also reviewed by the County Administrative Office, Patricia M. Cole, Administrative Analyst (387.5346) on February 13, 2004.

FINANCIAL IMPACT: Funding for the proposed training services are included in the Department's FY 2003-2004 Budget, SAC-JOB and is fully funded through the Federal Workforce Investment Act of 1998 and will result in no local cost to the County.

COST REDUCTION REVIEW: The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends this action on the basis that the training services to be provided will be fully funded by Department of Labor funds that are not in jeopardy.

SUPERVISORIAL DISTRICT (S): All

PRESENTER: Barbara Halsey, Director, JESD (909.388.4389)